

# Davis Applied Technology College

## Crisis Intervention Team Policy and Procedures

**Effective Date: 9 January 2012**

Expanded President's Council Approval: 9 January 2012

### 1. Purpose

The Crisis Intervention Team (CIT) provides development, evaluation and “first response” to behavioral, medical or environmental emergencies occurring at the College.

### 2. Definitions

- 2.1. **Behavioral Emergency** – Any behavior that requires intervention.
- 2.2. **College Health and Safety Committee** – A team of College employees responsible for developing safety policy and procedures, evaluating response to emergencies and safety-related issues and for ensuring the availability of safety resources.
- 2.3. **Crisis Intervention Team (CIT)** – A team of College employees trained and authorized to respond to emergencies on campus.
- 2.4. **Environmental Emergency** – Environment that creates a real or possible safety risk to persons or property.
- 2.5. **First Response** – Response during the interval between initial identification of an emergency and the arrival of medical emergency public safety.
- 2.6. **Medical Emergency** – Injury, accident or illness requiring medical attention.

### 3. Policy

- 3.1. A Crisis Intervention Team will exist to provide first response to emergencies occurring at the College.
- 3.2. The Crisis Intervention Team will meet, as needed, with the College Health and Safety Committee and will have the following responsibilities:
  - 3.1.1. Recommend, evaluate and improve the procedures for emergency prevention and response at the College.
  - 3.1.2. Ensure completion of Accident/Incident Report by the instructor or supervisor after the campus has returned to standard operations.
  - 3.1.3. Respond to, and resolve emergencies following the procedures defined in this policy.
- 3.2.1. Support Quarterly emergency training drills will be held at the College as specified by the College Health and Safety Committee.

### 4. Operator Emergency Response

- 4.1. Use the intercom system to report the emergency type or emergency information:
  - 4.1.1. Medical Emergency: **Code Red**
  - 4.1.2. Environmental Emergency: **Code Green**

4.1.3 Security/Behavioral Emergency: [Code Blue](#)

## 5. Crisis Intervention Team Procedures

### 5.1. Behavioral Emergency

5.1.1. De-escalate the situation.

5.1.2. If the emergency continues or escalates, dial extension 2650 or “0” to notify the operator and request additional assistance.

5.1.2.1. If you are unable to request additional assistance, ask another individual to call extension 2650, “0” or 911.

5.1.3. Provide assistance until the situation is resolved or until local authorities can respond to, and manage the situation.

5.1.4. Complete an Accident/Injury Report after the campus has returned to standard operations.

### 5.2. Environmental Emergency

5.2.1. Contain the environmental hazard.

5.2.2. Notify appropriate agencies according to the type of environmental emergency.

5.2.3. Evacuate the area.

5.2.4. If the emergency continues or escalates, dial extension 2650 or “0” to notify the operator and request additional assistance.

5.2.4.1. If you are unable to request additional assistance, ask another individual to call extension 2650, “0” or 911.

5.2.5. Provide assistance until the situation is resolved or until local authorities can respond to, and manage the situation.

5.2.6. Ensure completion of Accident/Injury Report by an instructor or supervisor after the campus has returned to standard operations.

### 5.3. Medical Emergency

5.3.1. Provide first-aid to the injured person.

5.3.2. If the emergency continues or escalates, dial extension 2650 or “0” to notify the operator and request additional assistance.

5.3.2.1. If you are unable to request additional assistance, ask another individual to call extension 2650, “0” or 911.

5.3.3. Provide assistance until the situation is resolved or until local authorities can respond to, and manage the situation.

5.3.4. Ensure completion of Accident/Injury Report by the instructor or supervisor after the campus has returned to standard operations.