

## **Davis Technical College Student Financial Aid - Referring Fraud Policy**

**Effective Date: 06-27-2022**

### **1. Purpose**

- 1.1.** The College has an established system for identifying fraudulent activities, per federal regulation.

### **2. References**

- 2.1.** Federal Student Aid Handbook Volume 2

### **3. Definitions**

- 3.1. Institutional Student Information Record (ISIR):** The electronic document used by the Department of Education to report a student's eligibility for federal aid to the College.

### **4. Policy**

- 4.1.** If financial aid staff suspects that a student, employee, or other individual has misreported information or altered documentation to increase student aid eligibility or to fraudulently obtain federal funds, the staff member will report their suspicions to the Office of Inspector General and provide any supporting documentation.

### **5. Procedure**

- 5.1.** When financial aid staff suspects that the student has attempted to increase their eligibility for aid through fraudulent reporting, the staff member will contact the Office of Inspector General (OIG) at 1-800-MIS-USED (800-647-8733) immediately.
- 5.2.** If any person employed by the College suspects or is made aware of a college employee knowingly or suspiciously obtaining federal funds, they will report those actions to the Office of Inspector General (OIG) at 1-800-MIS-USED. (800-647-8733)

### **6. Approval and Notes**

President's Council Approval: 04-05-2005  
Effective Date: 07-07-2000  
Reviewed: 02-14-2014  
Revised: 11-01-2014  
Revised: 06-27-2022