



# AGENDA

## Davis Technical College Board of Trustees Meeting

Thursday, December 5, 2024 | 3:30 p.m. | Haven J. Barlow Board Room

Meeting will be conducted in-person/electronically.

Anchor location: Davis Technical College, 550 E 300 S, Kaysville, UT 84037.

Items open to the public can be accessed electronically by requesting information through email by 12:00 p.m. on the date of the meeting to [wendee.cole@davistech.edu](mailto:wendee.cole@davistech.edu).

1.	Welcome and Roll Call		Chair Wood
2.	Pledge of Allegiance: Hayden Wilson, CNC Machining student		Instructor Winchester
3.	Introduction of President’s Cabinet	Item 3	President Brush
4.	Public Comment		Chair Wood
5.	Approval of Consent Calendar	Item 5	Chair Wood
	a. Minutes of September 16, 2024 meeting	Item 5a	
	b. Budget and Accounting Report/Investment Report	Item 5b	
	c. Key Performance Indicators Report	Item 5c	
	d. Business and Economic Development Report	Item 5d	
	e. FY 2024 Business Resource Center Annual Report	Item 5e	
	f. Foundation Activity Report	Item 5f	
	g. Campus Development Update	Item 5g	
	h. Scholarship Issuance Report	Item 5h	
	i. Council on Occupational Education (COE) Approved Program List	Item 5i	
	j. FY 2024 Occupational Advisory Committee Summary Report	Item 5j	
	k. Freeport West Extension Request	Item 5k	
	l. FY 2024 Year-End Budget Report	Item 5l	
	m. Budget Modification	Item 5m	
	n. FY 2026 Tuition and Fee Schedule (no increase)	Item 5n	
	o. Reduction in Force Policy	Item 5o	
	p. Employee Educational Benefit Policy	Item 5p	
	q. Salary and Wage Administration Policy	Item 5q	
	r. Sick Leave Policy	Item 5r	
	s. Solicitation of Bids Proposals and Emergency Procurement Policy	Item 5s	
	t. Purchasing Requisitions Including Capital Purchases Preparation and Processing Policy	Item 5t	
	u. Property Use Rental Policy/Volunteer Agreement	Item 5u	

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6.	Career Path High (CPH) a. Report Summary b. Approval of Appointment to CPH Board	Item 6 Item 6a	Director Hutchings
7.	Utah Department of Corrections Report	Item 7	Director Powers
8.	Campus Safety Report	Item 8	Vice President Lund
9.	Foundation Report a. Financial Statements for FY 2024 and the Accompanying Independent Auditor's Report b. Approval of FY 2024 Annual Report	Item 9 Item 9a Item 9b	Trustee Toone, Foundation Liaison/Director Rees
10.	Approval of FY 2024 Annual Comprehensive Financial Report and Accompanying Independent Auditor's Report	Item 10	Trustee Merrihew, Audit Committee Chair
11.	Title IX Process Training for Board of Trustees	Item 11	Vice President Simerick
12.	Utah System of Higher Education Board of Trustees Summit	Item 12	Chair Wood
13.	President's Report a. COE Reaffirmation Visit b. Future Program Changes c. Approval of FY 2024 Annual Report d. Approval of Mission Statement e. Institutional Reorganization f. Strategic Planning	Item 13 Item 13a	President Brush
14.	Adjourn		

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