



Request for Release of Test Results

- \$10.00 fee per request.
- **Valid picture ID is required for release of scores.**
- Please allow 3-5 days working days for processing.
- All financial obligations to the college must be cleared prior to the release of test results.

Send requests to:

Davis Technical College
Assessment Center
550 East 300 South, Kaysville, UT 84037
Telephone: 801-593-2336 Fax: 801-593-7861
E-mail: assessment@davistech.edu
Payment can be made over the phone by calling the Cashier at Tel: 801-593-2313.

Student Information

Student ID Number or for NPOST results last 4 digits of Social Security Number:			Today's Date:	
Full Name: (please print):		Maiden name: (if applicable)		
Street Address:	City:	State:	Zip Code:	
Telephone Number:	Date of Birth:	Approximate Testing Date:		

Test Record:

- Admissions (TABE) NPOST Accuplacer Other _____
- Check here if an "Official Copy" is required.

Recipient of Test Results

Delivery Method:

- Mail Email _____
- Pick-up Fax Number: _____ Attention: _____

Name of Organization:		Attention:	
Street Address:	City:	State:	Zip Code:

Include any special mailing instructions for this request form:

Transactions

Total Number of Copies: _____	Payment Method:
@ \$10.00 Each = \$ _____	<input type="checkbox"/> Credit Card <input type="checkbox"/> Cash <input type="checkbox"/> Check Total Fee Enclosed \$ _____
Credit Card Payment: <input type="checkbox"/> VISA <input type="checkbox"/> Master Card <input type="checkbox"/> Discover Card <input type="checkbox"/> AMEX	
Credit Card Number: _____	Expiration Date: _____ CVC _____

Requester Signature: _____	Picture ID & Number: (Required for processing)
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For Office Use Only (PLEASE PRINT)

Received on: _____ By: _____ ID Verification by: _____ Receipt No. _____

Processed on: _____ By: _____ Distribution: Mailed Faxed Collected