



Stuart Eyring  
Board Chair

Bart Warner  
Vice-Chair

Board Members

Steve Earl  
Brigit Gerrard  
Adam Toone  
Scot Merrihew  
Troy Wood

Karen Fairbanks  
David S. Hansen  
Ex-Officio

Administration

Michael J. Bouwhuis, President  
Kim Ziebarth, Vice President of Instruction  
Russell S. Galt, Vice President of Administrative Services  
Julie Blake, Vice President of Quality & Development  
Darin Brush, Vice President of External Development  
& Economic Development

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**DAVIS TECHNICAL COLLEGE  
BOARD OF DIRECTORS' MEETING AGENDA  
December 7, 2017  
3:30 p.m.**

- |           |  |                      |
|-----------|--|----------------------|
| 3:30 p.m. | 1. Welcome   | Stuart Eyring, Chair |
| 3:31 p.m. | 2. Invocation  | Karen Fairbanks      |
| 3:32 p.m. | 3. Pledge of Allegiance (Business Administrative Services) | Geoff Allred         |
| 3:34 p.m. | 4. Introduction of New Employees                           | Director of Programs |

**Items of Business**

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|-----------|--|----------------------|
| 3:40 p.m. | 5. Consent Calendar  | Stuart Eyring, Chair |
|           | a. Minutes of October 26, 2017                                     |                      |
|           | b. Budget and Accounting Report                                    |                      |
|           | c. Personnel Report  |                      |
|           | d. Enrollment & Student Outcomes Summary                           |                      |
|           | e. Employer & Continuing Education Report                          |                      |
|           | f. Marketing Activity Report                                       |                      |
|           | g. Foundation Activity Report                                      |                      |
|           | h. Campus Development Update                                       |                      |
|           | i. Scholarship Issuance  |                      |
|           | j. Career Path High Report   |                      |
|           | k. Organizational Chart  |                      |
|           | l. Travel Reimbursement Policy and Procedures                      |                      |
|           | m. GRAMA Policy and Procedures                                     |                      |
|           | n. Student Code of Conduct and Discipline Policy and Procedures    |                      |
|           | o. Schedule Development Policy and Procedures                      |                      |
|           | p. Student Placement Policy and Procedures                         |                      |
|           | q. Revised Faculty Pay Schedule                                    |                      |
|           | r. 2017 Annual Security Report (Clery Report)                      |                      |
|           | s. Health and Safety Plan  |                      |
|           | t. Media Services Plan   |                      |
|           | u. Professional Development Plan                                   |                      |
|           | v. Student Placement and Follow-up Plan                            |                      |
|           | w. Approval of Davis Tech College Foundation Board Member          |                      |
|           | x. Radiology Practical Technician (RPT) and Phlebotomy Course Fees |                      |
| 3:42 p.m. | 6. Annual Open Meetings Training                                   | Doug Richards        |
| 3:55 p.m. | 7. Proposed Names for New Board Members                            | President Bouwhuis   |
| 4:00 p.m. | 8. Budget Modification   | Russell S. Galt      |
| 4:05 p.m. | 9. Programming for Allied Health Building                          | Russell S. Galt      |
| 4:10 p.m. | 10. FY 2017 Annual Report  | Julie Blake          |
| 4:15 p.m. | 11. President's Report   | President Bouwhuis   |
| 4:25 p.m. | 12. Adjourn  |                      |