

**Minutes of the Davis Technical College
Board of Directors' Meeting (Special Meeting) held at 3:30 p.m. on the
Davis Tech Campus – Haven J. Barlow Board Room**

July 26, 2018

Conducting: Stuart Eyring Acting Chair

Board Members Present

Stuart Eyring	Business/Industry, Chair
Troy Wood via phone	Business/Industry, Vice-Chair
Lindsay Bayuk	Business/Industry
Brigit Gerrard	Davis School District
Scot Merrihew	Business/Industry
Adam Toone	Morgan School District
Karen Fairbanks	Weber State University
David Hansen	Hill Air Force Base Representative, Ex-Officio

Administration

Michael J. Bouwhuis	President
Kim Ziebarth	Vice President of Instruction
Russell Galt	Vice President of Administrative Services
Julie Blake	Vice President of Quality & Development
Darin Brush	Vice President of Employer & Economic Development
Amber Morgan	Recording Secretary

Guests

Bryce Fox	Director of Facilities Services & Risk Management
Dina Nielsen	Director of Student Services
Greg Scherer	Director of Information Technology
Jeff Lund	Controller
Kelley Rhoe-Collins	Director of Service Professions and Academic Development Programs
Kevin Cummings	Director of Institutional Effectiveness
Leslie Mock	Director of Nursing & Health Professions
Marcie Valdez	Foundation Director and Grants Administrator
Mark Hadley	Director of Technical and Apprenticeship Programs
Melanie Hall	Director of Marketing and Community Relations
Ric Higbee	Director of Human Resources

Excused

Shawn Bucher	Business/Industry
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Invocation

Brigit Gerrard, Board Member

Pledge of Allegiance

David Hansen, Board Member



Select Davis Tech Board Members for Presidential Search

Current UTech Policy 111.5 Section 5.1.2 Committee Composition says: The Presidential Search Committee shall in accordance with UCA 53B-2a-107(1)(b)(i), consist of an equal number of Board of Trustees members and members of the technical college board of directors.

The Board of Directors' has selected five members to serve on the Search Committee and assist with the selection of the next president of Davis Technical College.

The individuals recommended to serve on the committee are:

- Stuart Eyring, Chair
- Troy Wood, Vice-Chair
- Brigit Gerrard
- Lindsay Bayuk
- Scot Merrihew

President Bouwhuis has accepted a position to serve as the Interim Commissioner of the Utah System of Technical Colleges during the search for the new Commissioner effective August 15, 2018.

A timeline for the presidential search will be provided by the UTech office.

A motion to approve the five members to serve on the presidential search committee was made by Karen Fairbanks, seconded by Adam Toone. Motion passed. The recommendation will be forwarded to the Chair of the Utah System of Technical College (UTech) Board of Trustees.

Allied Health Building naming

Over the last five years of our Capital Campaign for the Allied Health Building, several donors have contributed and indicated they wanted to contribute in the honor of President Bouwhuis.

A total of \$1,504,488 has been contributed to the project. The following donors have contributed with that request:

<u>Donor</u>	<u>Amount</u>	<u>Requestor</u>
1) Zions Bank	\$100,000	Scott Anderson
2) Self Reliance Charity	\$10,000	Bart Warner
3) Haven J. & Bonnie Rae Barlow Family	<u>\$131,500</u>	Haven Barlow
	\$241,500	

It is proposed to name the Allied Health Building in honor of President Bouwhuis. The Foundation endorses this recommendation.



Lindsay Bayuk made a motion to recommend naming the Allied Health Building the Michael J Bouwhuis Allied Health Building. Brigit Gerard seconded the motion. The motion passed.

This approval will be forwarded to the Chair of the Utah System of Technical College (UTech) Board of Trustees.

Retiring president recognition dinner

A Retirement party and “roast” will be held for President Michael J. Bouwhuis on Thursday, August 23, 2018 at 5:30 p.m. Remarks will be provided by Senator Jerry Stevenson and former Board of Director’s Chair Barbara Smith.

Interim President Recommendation to the Board of Trustees

Current UTech Policy 111.4 Section 4.3.2 outlines the process for selection of acting president at a UTech College. The policy states: For a vacancy that is expected to exceed four weeks, the college board of directors shall, within two weeks of notification (111.4.2), submit to the Board of Trustees in nomination the names of individuals who could serve as acting technical college president. The Board of Trustees shall, within one week of receiving nominations, select an acting technical college president.

Stuart Eyring, Acting Chair, called for a motion for the Board to move into a closed session for discussion of a name to serve as Interim President of Davis Technical College to be forwarded to the UTech Board of Trustees for approval. The motion was made by Brigit Gerrard, seconded by Scot Merrihew. Motion passed.

A roll call was conducted:

Stuart Eyring – yes	Brigit Gerrard – yes
Lindsay Bayuk – yes	David Hansen – yes
Adam Toone – yes	Scot Merrihew – yes
Karen Fairbanks – yes	

A motion was made by Brigit Gerrard, seconded by Lindsay Bayuk, for the Board to move out of closed session and back into an open meeting. Motion passed. Open meeting back in session at 4:56 p.m.

A roll call was conducted:

Stuart Eyring – yes	Brigit Gerrard – yes
Lindsay Bayuk – yes	David Hansen – yes
Adam Toone – yes	Scot Merrihew – yes
Karen Fairbanks – yes	

It was noted that all candidates (vice presidents and directors) are extremely capable and would do a great job in this capacity. The Board would like to maintain continuity within the organization and a high level of performance through the search process.

Karen Fairbanks made a motion to recommend Kim Ziebarth to the Utah System of Technical Colleges Board of Trustees for interim Davis Technical College president; as discussed during the closed session meeting. The motion was seconded by Brigit Gerrard. Motion passed. This recommendation will be forwarded to the Chair of the Utah System of Technical College (UTech) Board of Trustees.

A motion to adjourn was made by Brigit Gerrard. Motion passed.

Adjournment

The meeting adjourned at 5:05 p.m.